



## Five Oaks PTO Meeting Minutes

Thursday, April 18th, 2024

7:00 - 8:00pm via Zoom

Those in attendance:

Board Members - Katie Hickenbottom, LeAnn Gentry, Kimberly Hawk, Kellie Slee, Christina Griffith

Staff - Kelly Laverne, Oday Vega Alvarez, Suzanne Peerenboom, Sandra Linahan

Parents - Ashlee Richards, Susan Salmonsens, Jennifer Brinkerhoff, Alina Horrocks, Fabian

Call To Order - 7:00pm

Welcome and Introductions: Board members and school staff introduced themselves.

Review of March Meeting Minutes (approval required) - Motion to approve by Christina and seconded by LeAnn. Minutes approved.

### Principal's Report - Kelly Laverne

OSAS/state testing will occur 4/29 - 5/2 and students will be on a special Advisory schedule. The second group of Outdoor School will go to camps May 7-10 and volunteers will again be much appreciated to help with the process. The rest of the school year there will be several fun events, including a Spring musical, band and choir concerts and the last Family Falcon Fest on 6/6 from 6-8pm. The Fest is being rebranded with a focus on STEAM and showcasing how students have met learning targets. Band students will have a station for making instruments and also march around the school and Social Studies classes will have a museum exhibition.

Science Fair exhibits will be on display - one of Mr.Morrison's students even advanced to State Finals!

### President's Report - Katie Hickenbottom

The Spring Fundraiser kicked off on 4/15. If students raise our goal of \$5,000 everyone in the school will get a donut party and will be rewarded with a school dance at the end of the year. Families can also donate via the PTO website and get company matches. Plans for Staff Appreciation Week (5/6-10) are underway and families will be asked to contribute items and volunteer time to help set up and clean up. See last month's minutes for details.

Board Positions for 2024-25: There are still openings for President and Vice President as well as supporting positions Communications Coordinator, Staff Appreciation Chair and GotSneakers Coordinator. Please message [treasurer@fiveoakspto.org](mailto:treasurer@fiveoakspto.org) with any questions. Training is available!

#### Vice President's Report - LeAnn Gentry

Upcoming events include Papa Murphy's the second Friday of every month, McTeacher Night at McDonald's on 4/25, Krispy Kreme from 5/5-5/17, Chipotle on 5/14, and possibly Handel's Ice Cream in June. Please contribute to our BottleDrop account! Blue bags are available through Kim at [treasurer@fiveoakspto.org](mailto:treasurer@fiveoakspto.org). Consider using the Box Tops app and linking a Kroger Rewards account to FOPTO. We continue to collect sneakers for GotSneakers in the school lobby.

#### Treasurer's Report - Kimberly Hawk

March Budget Report: The ending bank balance for March was \$16,681. We earned \$19 from Jamba cards and \$346 in donations expressly for the Culinary Club. Expenditures included \$36 for new checks and \$877 to reimburse RFF# 04 (Culinary Club) and #08 (PE equipment.) \$679 has been spent from the Cafeteria Fund.

Requests For Funds: An RFF for \$259.99 for a sturdy, all-weather foldable table with two benches was presented by Sandra Linahan, who wants to place it in the newly renovated courtyard shared by several classes. **Kim made a motion to pass and LeAnn seconded. The motion was approved unanimously.**

Suzanne Peerenboom requested \$150 for snacks for teachers during state testing week, with an "Orange You Glad It's Testing Week" theme that entails orange snacks and drinks, including fresh fruit. **LeAnn made a motion to pass and Christina seconded. The motion was approved unanimously.**

Suzanne Perenboom presented a request for \$200 for board games and easy crafts to take to Outdoor School. **LeAnn made a motion to pass and Katie seconded. The motion was approved unanimously.**

#### Volunteer Coordinator's Report - Christina Griffith

We need volunteers to help set up and clean up Room B110 during Staff Appreciation Week on 5/6, 5/8 and 5/10. Upcoming gardening dates with 8th graders are 4/23, 5/7 and 5/21. The steps to apply to volunteer with BSD can be found on [fiveoakspto.org](http://fiveoakspto.org).

#### Open Forum

Katie asked about 8th grade send off events, which include awards, a lunch and a dance. This event is thought of as a transition to high school rather than a graduation from middle school.

The meeting was adjourned at 8:01pm.  
The next meeting will be on Thursday, May 16th at 7pm via Zoom.  
Minutes taken and submitted by Kellie Slee.